



RESPONSIBLE PURCHASING POLICY

INTRODUCTION

At FibraShop we are committed to the responsible acquisition of goods and services, and to the sustainable development of our supply chain. We extend our commitment to sustainable development to our providers so that they will operate in a manner that is consistent with our values, objectives, guidelines, and policies.

I. PURPOSE AND SCOPE

Our responsible purchasing policy applies to all our business relationships for acquiring goods and services, defining the guidelines and criteria to be considered for selecting and evaluating providers in ESG matters, and supporting continuous improvement.

II. PRINCIPLES AND RESPONSIBILITIES

At FibraShop, we strive to create solid and lasting business relationships that are aligned with our commitment to sustainability, collaborating with our providers to mitigate negative impacts on society and the environment in pursuit of ongoing improvement. One of our commitments involves regularly evaluating and selecting our providers, taking the following into consideration:

1. Human rights

We encourage respect for human rights in all relationships with providers, and we are part of the fight against slavery and child labor.

FibraShop will not work with providers that hire workers against their will, or that engage in any type of exploitation of minors.

2. Ethical behavior

At FibraShop, we seek to work with providers that show ethical and respectful behavior at all times, in accordance with our organizational culture, principles, and values. Therefore, as part of the process of contracting goods and services, providers must sign the provider-specific Code of Ethics and Conduct, which is in line with the organization's Code of Conduct. This requires their comportment to be as established in the Code, disallowing any type of discrimination, harassment, corruption, and unfair competition, among others.

3. Environmental footprint

At FibraShop we would like our providers to go beyond simply complying with legal provisions, and establish their own commitments, actions, and objectives to reduce consumption of water and energy resources, emissions generation, and to manage waste, with the goal of minimizing and mitigating their negative impact on the environment.

4. Local providers

As part of our contribution to the economic growth of Mexico, at FibraShop we prioritize hiring local providers, both to minimize the environmental impact caused by the distribution and transport of goods, and to support the local communities where we operate.

5. Health and safety

In accordance with our Social Policy, we encourage our providers to have safe and healthy working spaces where their employees can perform their jobs well. This measure seeks to mitigate possible risks and dangers, implementing the appropriate response measures if necessary.

Progress on our objectives and actions is reported quarterly and annually in our Annual Sustainability Report.

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Code: RPUR

Version:

Pages: 1 to 4

1. REFERENCE DOCUMENTS:

DOCUMENTS	CODE
Annual Sustainability Report	IAS

2. RECORDS:

RECORDS	RETENTION TIME	RESPONSIBLE FOR RETENTION	RECORD CODE
FSIntranet	Undefined	Systems Management	Does not apply

3. CHANGES TO THIS VERSION:

VERSION NUMBER	DATE UPDATED	CHANGE DESCRIPTION
1	January 2022	Does not apply

Authorization date:

PREPARED BY:	REVIEWED BY:	AUTHORIZED BY:
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